# How to Register for Our Surgical Training Course

Dear Participant,

Thank you for your interest in our surgical training course. To ensure a smooth registration process, please follow the steps below carefully:

### 1. Sign Up / Log In

Visit our official website: <u>https://thaiorthotrauma.com</u>, and sign up for a new account or log in if you already have one.

### 2. Access the Training Program

Once logged in, navigate to the "Training Program" section.



## 3. View Upcoming Courses

Click on "Upcoming Course" to view the list of scheduled training sessions.



## 4. Reserve Your Spot

Click the "Reserve Ticket" icon to begin your course registration.



## 5. Accept the Terms and Conditions

Please read and accept the terms and conditions to proceed.

## 6. Check Your Email

A reservation confirmation letter will be sent to your registered email address.

#### 7. Await Approval

Our administrative team will review your registration. Once approved, your status will change from **Pending** to **Accepted**.

## Administrator Confirmation



#### 8. Proceed to Payment

After receiving the acceptance letter, please log in to your account and click "**Pay Now**" to complete the payment.



#### 9. Upload Proof of Payment

Before clicking "Upload," please make sure to upload a valid proof of payment document.

Upload Proof Of Payment



#### 10. Review Your Submission

You may view or edit your uploaded documents at any time. Kindly allow some time for our team to review and verify the documents.



#### 11. Prepare for Your Journey

Once your registration status is confirmed, please make the necessary arrangements to travel to **Chiang Mai, Thailand** for the training.

ilf you have any questions or need assistance during the registration process, please feel free to contact our support team. <u>kd\_boss@hotmail.com</u> / <u>jiamond@hotmail.com</u>

We look forward to welcoming you to our program.

Warm regards, Thai Ortho Trauma Team.